



Auburn Hills Public Library

APPROVED AUBURN HILLS PUBLIC LIBRARY MINUTES FOR 7/17/07

Location: Large Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order:** President D. Rohe called the meeting to order at 3:56 p.m.
2. **Roll Call:** Present: Deanna Rohe, David McBroom, Paul Landsberg, Bruce Sanders, Nelson Phillips and Leonard Hendricks. Also present: Chris de Bear, Library Design Associates, Karrie Waarala, Director, and Karen Messer, Administrative Assistant.

3. **Approval of minutes from previous meeting:**

Motion by L. Hendricks to approve the Library Board meeting minutes of June 26, 2007

Supported by N. Phillips

**Vote: Yes: Hendricks, Landsberg, McBroom, Rohe, Phillips and Sanders
No: None**

Motion carried (6-0)

Motion by D. McBroom to move item 8 to item 4

Supported by B. Sanders

**Vote: Yes: Hendricks, Landsberg, McBroom, Rohe, Phillips and Sanders
No: None**

Motion carried (6-0)

8. **New Business:**
(a) Library Design Associates

K. Waarala introduced Chris de Bear of Library Design Associates to the Board. Mr. de Bear displayed an enlarged floor plan and outlined detailed plans for space reallocation for the Library. After presenting a thorough presentation, the Board directed several questions to Mr. de Bear. Library Design Associates will attend the August Board meeting to detail a more comprehensive presentation with attention to cost. D. Rohe thanked Chris de Bear for the presentation. Mr. de Bear left the meeting at 5:13 p.m.

Board member L. Hendricks left the meeting.

4. **Financial Report:** Financial Officer D. McBroom reported that as of June 30, 2007 total liabilities and fund balance was \$1,451,619. Total revenues YTD are \$1,359,805 . Total expenditures YTD are \$638,726. Fund balance YTD is \$1,409,732.
5. **Public Comments:** None
6. **Library Director's Report:** K. Waarala reported that the repair work in the small meeting room has been finished. The carpets will be cleaned and the small room will be open for use the beginning of August. K. Waarala does not expect any insurance claims to be filed as DPS took care of the cleanup after the flooding. The Library pays a monthly fee to the City for DPS services. 100 applications have been submitted for the Administrative Assistant position. K. Waarala has conducted four interviews and will be interviewing two more candidates this week. Michigan Library Association is holding the first ever Library Directors Summit August 8th. K. Waarala along with other Michigan public library directors will come together to address statewide issues in an organized fashion. K. Waarala will bring back a full report for the August Board meeting.
7. **Committee Reports:**
 - (a) Personnel Committee: None
9. **Ongoing Business:** None

On behalf of the Board, D. Rohe thanked Karen Messer for a job well done as Administrative Assistant.

10. **Adjournment:**

**Moved by D. McBroom to adjourn the meeting
Supported by P. Landsberg**

There being no objections, the meeting was adjourned at 5:26 p.m.

Submitted by
K. Messer, Administrative Assistant
For P. Landsberg, Secretary