



## Auburn Hills Public Library

### **APPROVED AUBURN HILLS PUBLIC LIBRARY MINUTES FOR 02/26/08**

Location: Large Meeting Room, Auburn Hills Public Library  
3400 E. Seyburn Drive  
Auburn Hills, Michigan 48326

1. **Call to Order:** President B. Sanders called the meeting to order at 3:57 p.m.
2. **Roll Call:** Present: Bruce Sanders, Paul Landsberg, David McBroom, Nelson Phillips, and Gretchen Thams. Also present: Karrie Waarala, Library Director and Kathleen Stafford, Library Administrative Assistant. Absent: Deanna Rohe.
3. **Approval of minutes from previous meeting:**

**Motion by G. Thams to approve the amended Library Board meeting minutes of January 22, 2008. Supported by P. Landsberg.**

**Vote:           Yes: McBroom, Landsberg, Phillips, Thams, and Sanders**  
**No: None** **Motion carried (5-0)**

4. **Financial Report:** Financial Officer P. Landsberg reported that as of January 31, 2007 total liabilities and fund balance was \$1,173,406. Total revenues YTD are \$457,275. Total expenditures YTD are \$87,333. Fund balance YTD is \$1,115,811.
5. **Public Comments:** None.
6. **Library Director's Report:** Ms. Waarala informed the Board members that, although the content of a previously held event by the Love & Marriage Institute in a Library meeting room was not Board approved, she is confident the organization will not present any inappropriate topics in the future. She confirmed that the Love & Marriage Institute is a not-for-profit organization and future events will be allowed to occur in Library meeting rooms. Ms. Waarala noted that space reallocation project began on Tuesday, February 26, 2008. Ms. Waarala announced to the Board members that the Library is now offering patrons "Playaways" (digital audio books). The Library has received twenty (20) titles and plan to increase that number to eighty (80) in the near future.

7. **Committee Reports:** None

8. **New Business:**

(a) Review and approval of the following Policies:

(1) **Emergency Closing Policy** – Omitting “clerical” the policy will be changed to state “If staff is willing and able to get to work”.

**Motion by D. McBroom to accept amended Emergency Closing Policy.  
Supported by G. Thams.**

Vote: Yes: Sanders, Landsberg, McBroom, Phillips, and Thams  
No: None Motion carried (5-0)

(2) **Gift and Memorial Policy** – The Board agreed this policy should remain unchanged.

**Motion by D. McBroom to accept Gift and Memorial Policy as previously worded. Supported by P. Landsberg.**

Vote: Yes: Sanders, Landsberg, McBroom, Phillips, and Thams  
No: None Motion carried (5-0)

(3) **Interloan Policy For Auburn Hills Public Library** - The Board agreed this policy should remain unchanged.

**Motion by D. McBroom to accept the Interloan Policy as previously worded.  
Supported by N. Phillips.**

Vote: Yes: Sanders, Landsberg, McBroom, Phillips, and Thams  
No: None Motion carried (5-0)

9. **Ongoing Business: Child Safety and Well Being Policy:**

**Motion by D. McBroom to accept amended Child Safety and Well Being Policy as determined in January’s Board meeting and presented by K. Waarala.  
Supported by G. Thams.**

Vote: Yes: Sanders, Landsberg, McBroom, Phillips, and Thams  
No: None Motion carried (5-0)

10. **Adjournment:**

**Moved by D. McBroom to adjourn the meeting. Supported by G. Thams**

**There being no objections, the meeting was adjourned at 4:25 p.m.**

Submitted by:  
K. Stafford, Administrative Assistant  
For N. Phillips, Secretary