Auburn Hills Public Library

APPROVED
AUBURN HILLS PUBLIC LIBRARY
MINUTES FOR 04/22/08

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order**: President B. Sanders called the meeting to order at 3:55 p.m.

2. **Roll Call**: Present: Bruce Sanders, Paul Landsberg, David McBroom, Nelson Phillips, Deanna Rohe and Gretchen Thams. Also present: Karrie Waarala, Library Director and Kathleen Stafford, Library Administrative Assistant.

3. **Approval of minutes from previous meeting**:

   Motion by D. Rohe to approve the Library Board meeting minutes of March 25, 2008. Supported by G. Thams.

   Vote: Yes: Landsberg, McBroom, Phillips, Sanders, Rohe and Thams
   No: None Motion carried (6-0)

4. **Financial Report**: Financial Officer P. Landsberg reported that as of March 31, 2008 total liabilities and fund balance was $1,636,373. Total revenues YTD are $1,174,842. Total expenditures YTD are $340,752. Fund balance YTD is $1,584,476.

5. **Public Comments**: None

6. **Library Director's Report**: K. Waarala reported the AHPL annual book sale was a huge success collecting over $600.00. The revenue from the book sale may be used purchase Wii video games for summer programs. Several "Wii Café" programs have been offered to patrons with equipment loaned to the Library by employees. These programs have been enormously popular and the all staff agree this would be a great asset to the Library. Ms. Waarala noted that "Amnesty Week" was also a big success. The Library collected double the amount of can goods collected last year with all proceeds going to the Auburn Hills Emergency Food Pantry. Ms. Warrala presented a handmade quilt that was donated to the Library from the Monday Nite Quilt Group. The pattern for the quilt was the Underground Railroad Sampler. The quilt will be placed on the wall in the Adults Services department.

7. **Committee Reports**: None

8. **New Business**:
   (a) Review and approval of the following Policies:

   (1) Meeting Room Policy
   (2) Meeting Room Policy Amendments
   (3) Guidelines for Reserving and Using a Meeting Room

   It was agreed by the Board that the meeting policy, amendments and guidelines should be incorporated into one document. The combined policy would be part of the policy manual, as well as posted on the Library internet site. The Board also requested a review of the fees charged by other libraries to determine if the AHPL rates are competitive with other communities. The new combined policy will be reviewed at the May meeting.

   (b) K. Warrala requested that the Board consider closing the Library on Saturday, July 5, 2008 following the observance of the 4th of July holiday closing on Friday.

   Motion by G. Thams to approve the Library closing on Saturday, July 5, 2008. Supported by N. Phillips.

   Vote: Yes: Landsberg, McBroom, Phillips, Sanders, Rohe and Thams
   No: None Motion carried (6-0)

   (c) At the request of the AHPL Youth department, K. Waarala addressed the possibility of allowing students from Pontiac to participate in the AHPL Summer Reading Program. Discussion ensued about whether allowing students from outside the Auburn Hills community would overtax the staff or create stressed relations with libraries in other communities.

   Motion by D. McBroom to amend the current policy to allow students from Pontiac to attend the summer reading programs provided by the AHPL Youth department. Supported by G. Thams.

   Vote: Yes: McBroom, Sanders and Thams
   No: Landsberg, Phillips and Rohe Motion lost (3-3)

9. **Ongoing Business**: D. Rohe reminded the Board that it is time for Staff Appreciation.

10. **Adjournment**:

    Moved by P. Landsberg to adjourn the meeting. Supported by D. McBroom

    There being no objections, the meeting was adjourned at 4:36 p.m.

Submitted by:
K. Stafford, Administrative Assistant
For N. Phillips, Secretary