



Auburn Hills Public Library

**APPROVED
AUBURN HILLS PUBLIC LIBRARY
MINUTES FOR October 28, 2008**

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order:** President B. Sanders called the meeting to order at 3:54 pm.
2. **Roll Call:** Present: Bruce Sanders, Paul Landsberg, David McBroom, Nelson Phillips, Deanna Rohe and Gretchen Thams. Also present: Karrie Waarala, Library Director and Jean Smiley, Library Administrative Assistant.
3. **Approval of minutes from previous meeting:**

Motion by D. Rohe to approve the Library Board meeting minutes of September 23, 2008. Supported by D. McBroom.

Vote: Yes: Landsberg, McBroom, Phillips, Rohe, Sanders, and Thams
No: None Motion carried (6-0)

4. **Financial Officer's Report:**
 - (a) Financial Officer P. Landsberg reported that as of September 30, 2008 total liabilities and fund balance is \$1,271,776. Total revenues YTD are \$1,487,820. Total expenditures YTD are \$1,102,941. Fund balance YTD is \$1,210,891.
 - (b) D. Rohe asked if in light of the current economic situation, was there any consideration to rethinking the budget for 2009. K. Warrala replied that the topic had been discussed at the City Department Heads meeting. The budgets and taxes are set for 2009. AHPL will proceed in 2009 as frugally as possible.
5. **Public Comments:** None
6. **Library Director's Report:**
 - (a) Ms. Waarala asked if there were any questions regarding her written report that was included in the Board packets. There were no questions.
 - (b) Ms. Waarala commented on the bomb scare note that had occurred on October 14, 2008 as presented in the Director's Report. The matter has been handed over to the State Police Department.

- (c) P. Landsberg commented that the new parking lot lights did not end up being double-headed lights. Ms. Waarala responded that after further investigation, the electricians determined that the best option would be to replace the current lights with taller, stronger lights.

7. **Committee Reports:**

- (a) **Personnel Committee:** K. Waarala, Library Director requested a closed session for her annual evaluation.

Motion by D. Rohe for meeting to go into closed session for the purpose of the evaluation of the Library Director. Supported by D. McBroom.

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Sanders, and Thams
No: None Motion carried (6-0)

There being no objections, the regular meeting adjourned at 4:05 pm.

Motion by D. Rohe to reopen the regular meeting. Supported by P. Landsberg.

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Sanders, and Thams
No: None Motion carried (6-0)

There being no objections the regular meeting reconvened at 4:25 pm.

Motion by D. McBroom to increase Library Director Karrie Waarala's salary to \$73,000 effective January 1, 2009. Supported by D. Rohe.

Vote: Yes: Landsberg, McBroom, Phillips, Rohe, Sanders, and Thams
No: None Motion carried (6-0)

8. **Ongoing Business:**

- (a) P. Landsberg asked if all intended construction for the library had been completed. Ms. Waarala's response was that the Youth Services Department construction was complete. All other construction plans are on hold until further notice.
- (b) N. Phillips asked what happened to the information about new books that used to be on the website. Ms. Waarala stated that she would have C. DeCovich, Head of Technology, look into the matter.

9. **New Business:**

- (a) Review of Library policies: Protocol Policy, Public Comment Policy and Suspension of Library Privileges Policy

Motion by D. McBroom to accept above policies as is. Supported by D. Rohe.

Vote: Yes: Landsberg, McBroom, Phillips, Rohe, Sanders, and Thams

No: None

Motion carried (6-0)

(b) G. Thams brought in an article about “living books” for Ms. Waarala to review.

10. **Adjournment:**

Motion by D. Rohe to adjourn the meeting. Supported by G. Thams

There being no objections, the meeting was adjourned at 4:36 pm.

Submitted by:

J. Smiley, Administrative Assistant

For N. Phillips, Secretary