



Auburn Hills Public Library

**APPROVED**  
**AUBURN HILLS PUBLIC LIBRARY**  
**MINUTES FOR January 27, 2009**

Location: Small Meeting Room, Auburn Hills Public Library  
3400 E. Seyburn Drive  
Auburn Hills, Michigan 48326

1. **Call to Order:** President B. Sanders called the meeting to order at 3:58 pm.
2. **Roll Call:** Present: Bruce Sanders, Paul Landsberg, David McBroom, Nelson Phillips, Deanna Rohe, Gretchen Thams. Also present: Karrie Waarala, Library Director and Jean Smiley, Library Administrative Assistant.

3. **Approval of minutes from previous meeting:**

**Motion by D. Rohe to approve the Library Board meeting minutes of November 25 2009. Supported by P. Landsberg.**

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (6-0)

4. **Financial Officer's Report:**

(a) Financial Officer P. Landsberg reported that as of December 31, 2008 total liabilities and fund balance is \$927,875. Total revenues YTD are \$1,514,639. Total expenditures YTD are \$1,477,269. Fund balance YTD is \$863,382.

(b) B. Sanders asked for an estimation of how the economy will affect the library this year. Ms. Waarala stated that the budget for 2009 is cautious, revenues are down for 2009 and the effects of the economic downturn will be seen in 2010.

5. **Public Comments:** None

6. **Library Director's Report:** Ms. Waarala asked if there were any questions regarding her written report that was included in the Board packets.

(a) Discussion occurred concerning the changes in the State of Michigan's organization of the Department of History, Arts and Libraries. It is anticipated that Governor Grandholm will address this in the State of the State address on February 3, 2009.

(b) D. Rohe mentioned a newspaper article that stated that the Waterford Township Library has computer software that will enlarge images on the computer for visually impaired patrons. Ms. Waarala stated that could be something for AHPL to look into.

- (c) P. Landsberg asked if AHPL would be offering sweatshirts with the library logo. K. Waarala said that there are no plans for sweatshirts at this point. However, AHPL is looking into “green” bags to offer to patrons to carry their items. These are a lightweight, less expensive option than canvas tote bags. This could be a good project for a Friends of the Library group to pursue.
- (d) N. Phillips commented that the patron Door Counter column of the AHPL statistics is missing 2 months of data. Ms. Waarala said she would make estimates to the state for the missing month’s data.

7. **Committee Reports:**

- (a) Personnel Committee: It was established that the members of the committee for 2008 were Nelson Phillips, chairperson; Deanna Rohe and Gretchen Thams. P. Landsberg would have been serving his third year in 2008 and thus be the chairperson; however, because he stepped down from the position, N. Phillips moved into the chairperson role during his second year on the committee; D. Rohe and G. Thams served their first year. According to the Library By-Laws, members will serve a three-year rotating term. The member serving his/her third year will serve as chairperson. It was established that the committee would remain the same for 2009.

**Motion by G. Thams to approve the Personnel Committee for 2009 as follows:  
N. Phillips, chairperson; D. Rohe, member; G. Thams, member. Supported by D. McBroom**

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Thams and Sanders.  
No: None Motion carried (6-0)

8. **New Business:**

- (a) Changing of the February, 2009 Board Meeting date.

**Motion by D. McBroom to move the February 24, 2009 meeting date to February 17, 2009. Supported by D. Rohe.**

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Thams and Sanders.  
No: None Motion carried (6-0)

- (b) Approval of the 2009 Library Board Meeting Dates.

**Motion by G. Thams to approve the meeting dates for 2009.  
Supported by N. Phillips.**

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Thams and Sanders.  
No: None Motion carried (6-0)

- (c) K. Waarala informed the Library Board of the City Development future plans for the Auburn Hills downtown area. The plans include the possibility of a satellite library housed within a coffee shop. The goal date for the project is 2014. B. Sanders asked if any other libraries are participating in this type of community

project. K. Waarala said that she was not aware of any, especially in Michigan, but that it would be interesting to look into the matter.

9. **Ongoing Business:** None

10. **Adjournment:**

**Motion by D. Rohe to adjourn the meeting. Supported by P. Landsberg.**

Vote: Yes: McBroom, Phillips, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (6-0)

**There being no objections, the meeting was adjourned at 4:42 pm.**

Submitted by:

J. Smiley, Administrative Assistant

For N. Phillips, Secretary