



Auburn Hills Public Library

**APPROVED  
AUBURN HILLS PUBLIC LIBRARY  
MINUTES FOR February 17, 2009**

Location: Small Meeting Room, Auburn Hills Public Library  
3400 E. Seyburn Drive  
Auburn Hills, Michigan 48326

1. **Call to Order:** President B. Sanders called the meeting to order at 3:55 pm.
2. **Roll Call:** Present: Bruce Sanders, Paul Landsberg, David McBroom, Deanna Rohe, Gretchen Thams. Also present: Karrie Waarala, Library Director and Jean Smiley, Library Administrative Assistant. Absent: Nelson Phillips

3. **Approval of minutes from previous meeting:**

**Motion by D. Rohe to approve the Library Board meeting minutes of January 27 2009. Supported by D. McBroom.**

Vote: Yes: McBroom, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (5-0)

4. **Financial Officer's Report:**

- (a) Financial Officer P. Landsberg reported that as of January 31, 2009 total liabilities and fund balance is \$1,161,186. Total revenues YTD are \$374,283. Total expenditures YTD are \$97,200. Fund balance YTD is \$1,102,209.

5. **Public Comments:** None

6. **Library Director's Report:** K. Waarala asked if there were any questions or comments regarding her written report that was included in the Board packets.

- (a) Ms. Waarala drew attention to the 32% increase in circulation for the month of January 2009 compared to January 2008. C. DeCovich, Head of Technology, provided the Board with a breakdown of circulation by type. The report showed that the Adult VHS usage has dropped to a point that the Library could consider pulling this collection and using the shelf space for DVDs. Music circulation is also on an increase; however, books still remain the most widely circulated. P. Landsberg asked if the circulation increase was due an increase in the collection. K. Waarala stated that the library does purchase according to the demand of the public. Also, the poor economy encourages patrons to check out more media.

- (b) D. Rohe asked that in light of the Detroit Free Press cutting its home delivery to three days a week, would that increase the library's computer usage for online reading of the newspaper. K. Waarala stated that she thought that the delivery to the library would remain a seven-day a week delivery.
- (c) P. Landsberg commented that the idea for a satellite library within a coffee shop in the downtown area of Auburn Hills was very well received by the City Council. The Council is very excited about the possibility.
- (d) B. Sanders inquired about the filling of the Head of Adult Services position. K. Waarala stated that interviews with five external and one internal candidate were conducted and that she was ready to make an offer to an external candidate. Ms. Waarala consulted the current department heads for their input on the candidate. Ms. Waarala's focus was to hire someone with the desire to collaborate well with the Youth Services department. The prospective candidate had one interview with Ms. Waarala and came in for a second more informal interview with each of the other department heads. The possible hire date would be March 10, 2009.

7. **Committee Reports:** None

8. **New Business:**

- (a) 2010 AHPL Holiday closings. It was discussed that since July 4, 2010 falls on a Sunday, the library would be closed on Monday, July 5, 2010. December 24 and 25 are a Friday and Saturday. The 24<sup>th</sup> and 25<sup>th</sup> are City paid holidays and therefore closing the library on December 23<sup>rd</sup> would give the employees their two days off. The same is true for the New Year's holiday.

**Motion by G. Thams to close the library on Monday, July 5, 2010, Thursday, December 23, 2010 and Thursday, December 31, 2010. Supported by D. McBroom. It was discussed that these closing dates should be posted well ahead of time.**

Vote: Yes: McBroom, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (5-0)

- (c) K. Waarala presented that Ameriprise Financial has offered gift subscriptions for magazines to AHPL through EBSCO's gift division. Ms. Waarala asked the Board for discussion and a decision. B. Sanders asked what the motivation is for the company. Ms. Waarala said that it is a tax write-off for them. EBSCO would give the library a list of magazines to choose from. Many magazines that we offer are on the list. D. Rohe asked Ms. Waarala for her recommendation. Ms. Waarala stated that other libraries do take advantage of this offer and in turn, monies are freed up to put elsewhere. The subscriptions could be staggered so that they would continue on their current subscription schedule. D. Rohe asked if the magazines would have to be placed in a special binder. Ms. Waarala said that the company would advertise on the outside of the binder. B. Sanders asked what the nature of the company is. Ms. Waarala stated that they are a large national financial company with a branch in our area. D. McBroom stated that he was familiar with this company and objected to the offer of the gift subscriptions. D. Rohe asked if this would suggest an endorsement by the library for this company. B. Sanders thought that patrons would probably make that association. P. Landsberg asked how much money the

library would be saving in subscriptions. Ms. Waarala estimated that the savings would be around \$200.

**Motion by P. Landsberg to reject the offer of gift magazine subscriptions from Ameriprise Financial. Supported by D. McBroom.**

Vote: Yes: McBroom, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (5-0)

(d) D. Rohe asked if consideration needed to be made for the date of the next meeting to be changed. N. Phillips will still be recovering from surgery.

**Motion by D. Rohe to change the Library Board meeting from Tuesday, March 24, 2009 to Tuesday, March 31, 2009. Supported by P. Landsberg.**

Vote: Yes: McBroom, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (5-0)

9. **Ongoing Business:** None

10. **Adjournment:**

**Motion by D. Rohe to adjourn the meeting. Supported by G. Thams.**

Vote: Yes: McBroom, Landsberg, Rohe, Thams and Sanders.

No: None

Motion carried (5-0)

**There being no objections, the meeting was adjourned at 4:22 pm.**

Submitted by:

J. Smiley, Administrative Assistant

For N. Phillips, Secretary