



## Auburn Hills Public Library

**APPROVED  
AUBURN HILLS PUBLIC LIBRARY  
MINUTES FOR May 19, 2009**

Location: Large Meeting Room, Auburn Hills Public Library  
3400 E. Seyburn Drive  
Auburn Hills, Michigan 48326

1. **Call to Order:** President B. Sanders called the meeting to order at 3:56 pm.
2. **Roll Call:** Present: Bruce Sanders, Paul Landsberg, Nelson Phillips, Deanna Rohe and Gretchen Thams. Also present: Jennifer Fry and Ben Sebrowski, interviewees for Board vacancy, Karrie Waarala, Library Director and Jean Smiley, Library Administrative Assistant.
3. **Approval of minutes from previous meeting:**

**Motion by D. Rohe to approve the Library Board meeting minutes of April 28, 2009.  
Supported by G. Thams.**

Vote: Yes: Sanders, Landsberg, Phillips, Rohe and Thams.  
No: None

Motion carried (5-0)

4. **Interviews with Library Board Vacancy Candidates**

- (a) Jennifer Fry
- (b) Ben Sebrowski

The Board interviewed the candidates individually. After the interviews were conducted, the candidates were dismissed. The Board discussed the two candidates and a decision was made to ask Mr. Sebrowski to fill the current Board vacancy. Mr. Sebrowski will be called by Bruce Sanders, Library Board President. Ms. Fry will be contacted by a written letter encouraging her to run as a write in candidate for the Board election that will take place in November.

**Motion by P. Landsberg to appoint Ben Sebrowski to fill the vacant 2009 Library Board position. Supported by G. Thams.**

Vote: Yes: Sanders, Landsberg, Phillips, Rohe and Thams.  
No: None

Motion carried (5-0)

5. **Financial Officer's Report:**

- (a) Financial Officer P. Landsberg reported that as of April 30, 2009 total liabilities and fund balance is 1,680,379. Total revenues YTD are \$1,250,272. Total expenditures YTD are \$469,282. Fund balance YTD is \$1,528,349.

6. **Public Comments:** None

7. **Library Director's Report:** Ms. Waarala asked if there were any questions regarding her written report that was included in the Board packets.

- (a) D. Rohe asked what would be the impact of the State level budget cuts. K. Waarala stated that the Library had already received the first half of the State Aid monies. The worst case scenario is that the Library would not receive its second State Aid check. The greater effect will be on The Library Network. Fees for individual libraries may go up for TLN. K. Waarala also said that the Library will likely have to budget differently for 2010 in regards to the TLN budget changes.
- (b) D. Rohe asked if we got hit harder than expected by the MTT refunds this year. K. Waarala stated that the preliminary figures will be available from the City in late June.
- (c) B. Sanders inquired about the proposed physical changes that were going to be made to the Library. Ms. Waarala responded by saying that we would not want to spend the tax payers' money unnecessarily and therefore, for now the only changes that will be made will be short term, i.e. rearranging shelving and making the space more useable.
- (d) B. Sanders asked if there has been an increase of Library use due to the economy. Ms. Waarala stated that we have had many new users of the Library, especially for internet usage.
- (e) P. Landsberg asked if there was anything new to report in regards to the Downtown Library Satellite. Ms. Waarala stated that things had slowed down with the planning. The City of Auburn Hills is focusing on changes to its organization. The City has purchased property Downtown but it is unlikely that it will be used for the Library Satellite at this time. D. Rohe asked if the Library Satellite would require additional staff. Ms. Waarala said that staff needs would have to be looked at. It would be unlikely that the Library would hire a librarian. The satellite would be minimally staffed with visits from a librarian perhaps.
- (f) Ms. Waarala informed the Board that the Oakland County Trustees Meeting will be Wednesday, June 24, 2009. The meeting will take place at Papa Joe's at 6:00 p.m. Joe Mika will be the guest speaker. RSVPs are due June 15 to K. Waarala.

8. **Additions to the Library Director's Report:**

- (a) Ms. Waarala stated that the self-check station DVD unlocker system would go live on Wednesday, May 20, 2009.
- (b) A new library program is being introduced by the Department of Natural Resources in conjunction with Macy's. The program is called "Park & Read." This program will allow Library card holders to borrow a one-day park pass to any Michigan state park.

9. **Committee Reports:** None

10. **New Business:** P. Landsberg inquired about the Library's strategic plan. Ms. Waarala stated that 2010 will be a good year to develop a new strategic plan with the new budget planned and new Board members in place.

11. **Adjournment:**

**Motion by P. Landsberg to adjourn the meeting. Supported by N. Phillips.**

Vote: Yes: Landsberg, Phillips, Rohe, Thams and Sanders.

No: None

Motion carried (5-0)

**There being no objections, the meeting was adjourned at 4:50 pm.**

Submitted by:

J. Smiley, Administrative Assistant

For N. Phillips, Secretary