



Auburn Hills Public Library

APPROVED
AUBURN HILLS PUBLIC LIBRARY
MINUTES FOR July 27, 2010

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order:** President Deanna Rohe called the meeting to order at 3:56 pm.
2. **Roll Call:** Present: Deanna Rohe, Ben Sebrowski, Nick Shone and VeRonica Mitchell.
Absent: Paul Landsberg and Nelson Phillips. Also present: Karrie Waarala, Library Director and Jean Smiley, Library Administrative Assistant.

3. **Approval of minutes from previous meeting:**

Motion by B. Sebrowski to approve the Library Board meeting minutes of June 22, 2010. Supported by V. Mitchell.

Vote: Yes: Rohe, Sebrowski, Shone and Mitchell
No: None

Motion carried (4-0)

4. **Financial Officer's Report:**

(a) Financial Officer B. Sebrowski reported that as of June 30, 2010 Total assets are \$1,583,798. Total liabilities are \$162,724. Total liabilities and fund balance is \$1,583,798. Total revenues YTD are \$1,324,395. Total expenditures YTD are \$691,822. Fund balance YTD is \$1,421,074.

5. **Public Comments:** None

6. **Library Director's Report:** K. Waarala asked if there were any questions regarding her written report that was included in the Board packets.

D. Rohe inquired about the decision to not take any donated materials for a while. Ms. Waarala clarified that The Friends Group has cleared some space and are again able to accept donations for the time being.

Ms. Waarala added the following to her report:

- The City approved the exterior door project for the Library. The current doors were not designed to be high use, exterior doors. The cost will be just over \$13,000 and will be funded by TIFA. Ms. Waarala will be scheduling the project with the DPW. It will probably be in September or October. The public will have to come through the East entrance while the project is ongoing. The DPW will make sure the temporary entrance is suitable.
- K. Waarala received the draft figures for the SEMCOG survey. Final figures will be available after corrections are made with SEMCOG.

- The recommended restructuring of TLN's voting and governance structure was discussed at the quarterly membership meeting on July 23 and met with general approval.
- A new menu of technology services was also suggested at the TLN meeting. AHPL will be using TLN for firewall services.

7. **Ongoing Business: None**

8. **New Business:**

(a) Discussion of Internet Usage Policy

N. Shone asked how a patron gets to \$15.00 in overdue fines. Ms. Waarala responded that DVDs are the primary reason. Mr. Sebrowski explained that when an item is 3-4 weeks overdue, the system will automatically charge replacement cost for the item(s). V. Mitchell expressed concern for patrons' cards being blocked when they reach \$15.00 in fines. She expressed that internet usage is very important these days to patrons who are job hunting and are on hard times. B. Sebrowski pointed out that the fines are avoidable by returning items on time.

Motion by B. Sebrowski to add the following statements to the Internet Usage Policy:

- **Internet use privileges, like library material borrowing privileges, will be blocked if a patron's fines reach \$15.00.**
- **Guest passes for Internet use are available for nonresidents only and will not be issued to minors. Supported by N. Shone.**

Vote: Yes: Rohe, Sebrowski, Shone
No: Mitchell

Motion carried (3-1)

(b) Discussion of Suspension of Privileges Policy

Discussion ensued concerning vandalism/theft and assault. K. Waarala will rewrite the policy and bring it to the Library Board for approval at the August meeting. Ms. Waarala will investigate other libraries' wording of the same policy.

(c) Discussion of Study Room Policy

Motion by V. Mitchell to revise the policy to state: Food, uncovered drinks, smoking and disruptive behavior are not permitted. Supported by B. Sebrowski.

Vote: Yes: Rohe, Sebrowski, Shone and Mitchell
No:

Motion carried (4-0)

9. **Adjournment:**

Motion by B. Sebrowski to adjourn the meeting. Supported by V. Mitchell.

Vote: Yes: Rohe, Sebrowski, Shone and Mitchell
No: None

Motion carried (4-0)

There being no objections, the meeting was adjourned at 4:37 pm.

Submitted by:
J. Smiley, Administrative Assistant
For P. Landsberg, Secretary