



Auburn Hills Public Library

APPROVED

MINUTES FOR April 23, 2013

Location: Administrative Conference Room, City Hall
1827 N. Squirrel Road
Auburn Hills, Michigan 48326

1. Call to Order: President VeRonica Mitchell called the meeting to order at 4:30 p.m.

2. Roll Call: Present: VeRonica Mitchell, Angela River, Tina Spurlin
Also Present: Stephanie McCoy, Library Director
Also Present: Sean Johnson
Trustee Whitley has an excused absence
Trustee McCallister arrived at 5:02 p.m.
Guest: 1

3. Acceptance of the Agenda:

A. River suggested moving ongoing business #8(a) to beginning of agenda

The Board unanimously agreed to move ongoing business item #8 (a) to the beginning of the agenda.

8. (a) Swearing-In Ceremony- Sean Johnson for term ending 2015.

4. Approval of Board minutes from March 26, 2013:

Moved by A. River to approve the minutes of March 26, 2013.

Supported by S. Johnson

Vote: Yes: Mitchell, River, Spurlin, Johnson

No: None

Motion Carried (4-0)

5. Financial Officer's Report:

T. Spurlin reported that as of March 31st, 2013, Total Assets: \$2,161,456. Total Liabilities: \$1,208,860. Total Liabilities and Fund Balance: \$2,161,456. Total Revenues YTD: \$457,548. Total Expenditures: \$ 251,201. Ending Fund Balance: \$952,596.

6. Public Comments:

No Public Comment

7. Library Director's Report:

- S. McCoy stated that there will be a soft launch for Zinio, a new e-magazine platform this month. The staff will conduct a hard launch will be next month with residents. The new Zinio platform is currently located on the library website.
- S. McCoy distributed a copy of the new City of Auburn Hills street map. Auburn Hills Public Library is feature as a community resource.
- V. Mitchell asked if the patron door counter, when March 2012 and 2013 are compared, is it accurate in stating that over 3,800 more people have come through the library doors.
- S. McCoy states yes that is accurate.

- V. Mitchell asks if that is due to programming because it is not reflected in circulation numbers.
- S. McCoy states that it is due to an increase in adult and teen programs.
- A. River asks if S. McCoy is attending the American Library Association Conference.
- S. McCoy states she will be attending this year.
- A. River states the gift baskets for the silent auction look phenomenal.

8. Ongoing Business:

(d) Performance Appraisal- Library Director

- V. Mitchell asks S. McCoy if she'd like to go into closed session.
- S. McCoy states she would like a closed session.

Moved by A. River to go into Executive Session for the purpose of the Library Director's performance appraisal.

Supported by S. Johnson.

Vote: Yes: Mitchell, River, Spurlin, Johnson

No: None

Motion Carried (4-0)

Adjourned to Executive Session at 4:42 p.m. Resumed Regular Meeting at 5:25 p.m.

9. New Business:

(a) Steve Cohen, Director of Community Development Presentation.

10. Comments from the Board:

- A. River states she loved the National Library Week.
- S. Johnson thanks the board for the opportunity and says he looks forward to working with everyone.
- V. Mitchell states that as a board, it was decided that treats would be supplied to the staff in honor of Library Employee Appreciation Day with S. McCoy's support.
- V. Mitchell states that everyone received a letter of concern from one resident. V. Mitchell and A. River had an opportunity to meet with the individual in person to try to gather additional information. A written response will be provided. The individual was encouraged to attend one of the board meetings. The board should check their email for updates regarding the resident's concern.

11. Adjournment:

Moved by T. Spurlin to adjourn the meeting.

Supported by A. River.

Vote: Yes: Mitchell, River, Spurlin, McCallister, Johnson

No: None

Motion Carried (5-0)

Adjournment: 5:52 pm