



Auburn Hills Public Library

APPROVED

MINUTES FOR May 8, 2014 at 1:00 p.m.

Location: Small Meeting Room, Auburn Hills Public Library,
3400 E. Seyburn Dr., Auburn Hills, Michigan 48326
248-370-9466

1. Call to Order: President Angela River called the meeting to order at 7:00 p.m.

2. Roll Call: Present: Angela River, Toni Whitley, and Vickie Ellis.

Donna Quince-Cobb arrived at 1:05 pm.

Sean Johnson is absent.

Scott McCallister is absent.

Also Present: Stephanie McCoy, Library Director

Guest: None

3. Acceptance of the Draft Agenda:

a. May 8, 2014, Special Meeting

Motion by D. Quince Cobb to approve the draft agenda as presented.

Supported by T. Whitely.

Vote: Yes: River, Whitley, Ellis, Quince-Cobb

No: None

Motion carried (4-0)

4. Old Business:

a. Plante Moran

- A. River discussed correspondence from Michelle Wentworth (Plante Moran) and Cary Vaughn (Division Audit Manager for Michigan Department of Treasury) regarding the requirements of conducting the Library's audit.
- Discussion occurred.
- A. River stated as of right now, the library is looking at another \$1,000 - \$2,000 to conduct an independent audit. Our current cost is \$5,500 so this could bring the cost to anywhere from \$6,500 - \$7,500. This is still a cost savings for the Library because by going to another auditing firm would cost roughly \$9,000.

- V. Ellis stated reminded the board that the current five year audit contract is between Plante Moran and the City of Auburn Hills, not the library. Our objective is to obtain a forensic audit of the library's millage.
- S. McCoy stated her recommendation is to proceed with the sign letter for the audit to be performed through Plante Moran because the Board is under contract with the City until 2015 and then plan and budget for an extensive audit of the millage at the Board's convenience, whether it's this year or we can plan for an independent audit in the 2015 budget.

Motion by V. Ellis to sign the Plante Moran engagement letter with the following addendum: to request the cost of conducting a forensic separate audit for future planning.

Supported by D. Quince-Cobb.

- Discussion occurred.

Motion by V. Ellis is to go into the engagement with Plante Moran for the GAAP, requirement for the Treasury, included with that motion is the cost of a forensic separate audit for us to review and ability.

- Discussion occurred.
- **Motion dies.**
- V. Ellis stated that in our meeting with Plante Moran, they committed to providing additional data, we would expect to get that information at the conclusion of the audit. Please include that in the motion.

Motion by V. Ellis to allow Director McCoy to engage with Plante Moran in signing the letter, ask them for the cost of an RFP a separate audit of the library's millage, to include the original documentation, which is the fund balance trend 5 years, raw dollars and percentage of expenditures, revenue and expense comparisons in total and by major category over the 5 years comparison with other libraries based on information that the Director will provide.

Supported by D. Quince-Cobb.

- Discussion occurred.

**Vote: Yes: River, Ellis, Quince-Cobb
No: Whitley**

Motion carried (3-1)

5. Call to the Public:

According to Auburn Hills Public Library of Trustee Bylaws, Article 3, Item 3.12, "The public shall address the Board during "Call to the Public." A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present. Persons wishing to address the Board shall identify themselves and their place of residence. All comments by the public shall be made directly to the Board."

- None

6. Comments from the Board (Communications):

- A. River thanked everybody for attending meeting and their valuable input.
- A. River recognized T. Whitley for ~~her recognition at the Volunteer Event for her crafts and volunteering that the library book sale~~ **receiving an award as an Auburn Hills Community Center Senior Services Volunteer at their annual award dinner.**
- A. River publicly apologized to the Board and Director, because in hindsight, being more worried about the OMA and constructive quorum, she has not reach out in the appropriate fashion and manner that she should. She appreciates everyone. She may not always agree, but she loves the position that everyone brings to the table, which is something different and it always amazes her the input, the feedback, the time and generosity, that everyone puts in supporting this library.
- T. Whitley accepts her apology.
- D. Quince-Cobb inquired about the apprehension of a patron who was involved in the library's CD theft occurrences.
- S. McCoy announced that the library did obtain the Auburn Hills Community Foundation Grant for \$1000.
- V. Ellis stated in regards to the purpose of this special meeting, she encourages the Board to remain focused on reconciling the budget. It is going to be essential to obtain a forensic audit, which she believes will disclose and resolve our ongoing conflicts. Thank you for moving forward, we realize that we will build relationships to meet this object.

7. Adjournment:

Motion by V. Ellis to adjourn the meeting at 1:32 pm.

Supported by T. Whitley.

Vote: Yes: River, Whitley, Ellis, Quince-Cobb

No: None

Motion carried (4-0)