



Auburn Hills Public Library

APPROVED

MINUTES FOR Special Meeting October 8, 2014 at 5:45 p.m.

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Dr., Auburn Hills, Michigan 48326. 248-370-9466

1. Call to Order: President Angela River called the meeting to order at 5:45 p.m.

2. Roll Call: Present: Angela River, Scott McCallister and Vickie Ellis.

Sean Johnson arrived at 5:47 p.m.

Donna Quince-Cobb arrived at 6:16 p.m.

Toni Whitley is absent.

Also Present: Stephanie McCoy, Library Director

Guest: 1

3. Approval of the Draft Agenda:

a. October 8, 2014

Motion by S. Johnson to approve the agenda as submitted.

Supported by S. McCallister.

Vote: Yes: River, Ellis, Johnson, McCallister

No: None

Motion carried (4-0)

4. Old Business:

a. Insurance Appraisal

1. Cost and Renewal

- A. River informed the Board of the fee for an appraisal from Mid-America Appraisal Company would cost \$875.00.
- Discussion occurred.
- S. Johnson said he would like to see quotes from two other vendors.
- Discussion occurred

Motion by V. Ellis for the Board to authorize Director McCoy to seek two additional appraisal quotes for the purpose of a list and value of the personal equipment, replacement cost, and depreciation value, not to exceed \$875.00.

Supported by S. Johnson.

**Vote: Yes: River, Ellis, Johnson
No: McCallister**

Motion carried (3-1)

**Motion by V. Ellis to amend the 2014 budget for a line item allocation out of the Library's general fund for the purpose of capital asset value added into consulting fees, not to exceed \$875.00.
Supported by S. Johnson.**

**Vote: Yes: River, Ellis, Johnson
No: McCallister**

Motion carried (3-1)

5. New Business:

a. Downtown Development Authority Tax Capture

1. Resolution

- A. River gave the Board a brief overview of the Downtown Development Authority Tax Capture and the option to opt out date of October 10, 2014.
- A. River proposed that the Board opt out in order to keep the millage rate the same for the properties.
- V. Ellis asked for clarification of "capture".
- A. River discussed the taxable value and explained the millage percentages that will be captured.
- S. Johnson asked the effects of the tax capture on our current library's budget.
- A. River stated that our library budget will decrease.
- D. Quince-Cobb asked President River if this was her first time hearing of this and the effects it will have on the library.
- A. River said the Director initially informed the board of the upcoming DDA in a previous library board meeting and there was a brief discussion among the trustees and the library was not notified by the city. The notice was published in the newspaper.
- S. Johnson said that he is confused out of unfamiliarity with this particular issue.
- A. River said it's in the law that the library is allowed to opt out and opt back in at a later time.
- V. Ellis asked once the library opts out and back in again, if the fees are retroactive.
- A. River replied no it would not be. It starts the day you opt in.
- A. River gave her recommendation to the Board to opt out now, have the city give a presentation in regards to what the benefits are of opting back in; while the library maintains the option of opting in at any time. The Board should also consider what this will do to the budget as well.
- S. Johnson expressed his concern regarding the next steps after opting out. He also asked if there is a resolution to vote on.
- A. River read aloud the Resolution to Exempt Taxes from Amendment to Downtown Development Authority District.

- S. McCallister asked where the document came from.
- A. River said it was drafted by herself and then completed and legalized by the attorney.
- S. McCallister verified that by doing nothing, the library has opted in and this resolution will allow the library to opt out with the option of opting back in at any time. He asked President River if opting out for TIFA and Brownfield is possible.
- A. River stated the Board cannot opt out of the **current tax captures** unless there is a change in the legislation. At this point, the Board can opt out within 60 days after a public hearing.
- D. Quince-Cobb asked the Director if she knows what benefits there are to opting in.
- S. McCoy stated that no benefits to opting in has been presented to her. S. McCoy made suggestions as to how opting in could benefit the library in the future but currently no discussions has occurred with the city regarding expanding future library services.
- A. River asked if she was speaking in regards to any of the TIFA current or DDA captured revenue.
- S. McCoy said the library currently gets some benefits from TIFA for the building upgrades and maintenance. TIFA paid for updating some light fixtures, the roof, main entrance doors, etc. In 2013, the library was informed by Mr. Tanghe that “TIFA will be eliminating or postponing certain activities that were planned due to drastic reductions in capture in TIFA D, such as interior painting, library carpet replacement, general energy savings, bookshelf lighting upgrade and LED lighting upgrades”.

Motion by D. Quince-Cobb to accept the Resolution to Exempt Taxes from Amendment to Downtown Development Authority District as presented with the ability to opt back in.

Supported by S. Johnson.

- Discussion occurred.

**Vote: Yes: River, Ellis, Johnson, McCallister, Quince-Cobb
No: None**

Motion carried (5-0)

6. Call to the Public:

According to Auburn Hills Public Library Board of Trustee Bylaws, Article 3, Item 3.12, “The public shall address the Board during “Call to the Public.” A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present. Persons wishing to address the Board shall identify themselves and their place of residence. All comments by the public shall be made directly to the Board.”

- None

7. Comments from the Board (Communications):

- V. Ellis thanked President River and other involved parties for bringing these items to Board’s attention.
- A. River thanked everyone for their time. She also gave an announcement that an item on the next meeting’s agenda will be Fund Investments. There was **previous board action** ~~a resolution from~~ passed years ago, that allows the city to invest the library’s funds. The Board has the opportunity to change the resolution and consider CD’s. There was a problem with the funds being frozen out of one of the city’s accounts that the library has investments with.
- V. Ellis said it was disclosed that the Treasurer was responsible for the Board’s investment. An invitation was sent inviting the Treasurer to attend a Board meeting.
- S. McCoy said the invitation was extended to the Treasurer to attend the library board meeting in the near future. S. McCoy informed the board that all investment changes and notifications goes to city council and not the library Board per the current Investment Policy.

8. Adjournment:

Motion by V. Ellis to adjourn the meeting at 6:41 p.m.

Supported by S. McCallister.

**Vote: Yes: River, Whitley, Ellis, Johnson, McCallister
No: None**

Motion carried (5-0)