

Auburn Hills Public Library

Board Meeting

APPROVED

Minutes for Dec. 8, 2016

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

1. **Call to Order:** Meeting was called to order by President Richard Siepielski at 7pm.
2. **Roll Call:** Richard Siepielski, Cathy Moldenhauer, Bev Miller, Mary Jo Ahern, Kay Kastran,

Absent: Vickie Ellis: she arrived at 7:10

Also present are Director, Stephanie McCoy and Transcriber, Sandy Burns

Guests: 2

3. **Approval of Agenda:** Mary Jo Ahern moves to accept the agenda as it stands and Cathy Moldenhauer seconds.

Vote: Yes, Mary Jo Ahern, Kay Kastran, Beverly Miller, Cathy Moldenhauer and Richard Siepielski.

No: None

Motion carried: 5-0 with 1 missing

4. **Approval of Draft Library Board Minutes:**

a. November 17, 2016

Bev Miller moves to accept the minutes as they stand and Cathy Moldenhauer seconds.

VOTE: Yes, Mary Jo Ahern, Kay Kastran, Beverly Miller, Cathy Moldenhauer and Richard Siepielski.

NO: None

Motion carried: 5-0 with 1 missing

5. **Financial Report:** As of November 30, 2016: Total Assets are \$952,645.99. Total Liabilities YTD are \$13,481.04. Total Revenues YTD are \$1,174,240.31. Total Expenditures YTD are \$1,000,930.61. Ending Fund Balance YTD is \$939,164.95.
6. **Call to Public:** None
7. **Library Director's Report:** The 23rd Annual Tree Lighting Ceremony took place on December 2nd and the Library hosted a craft table at the DEN. On December 13th the library will be inspected by the Safety Committee. Barnes & Nobles will support the Auburn Hills Public Library by hosting a bookfair the weekend of Dec. 9-11!
8. **Other Reports:** Richard attended the last Friends meeting. The friends have a few new members.
9. **Ongoing business:**
 - a. Insurance: The property inside the building is covered...which means if anyone was to fall or get hurt and tries to sue it is covered in the insurance package. The cost of the package is \$12,972. Richard moves to approve the policy with John Gandolfi Agency to cover the 2017 insurance needs. Bev Miller seconds.

VOTE: Yes, Mary Jo Ahern, Kay Kastran, Bev Miller, Cathy Moldenhauer and Richard Siepielski.

NO: Vickie Ellis

Motion carried: 5-1

- b. Survey: Kay Kastran checked out Survey Monkey online and was quite happy with some of the questioning she found on that website. Kay stated that she would be willing to explore further and get more information on this website. Richard agrees and says go forward with exploration of that website and other. All were in agreement with this.
- c. Collection Agency, Unique: There is a 90 day no risk trial period. Kay Kastran moves to go into this with the agreement from our attorneys and try it for 90 days. Mary Jo Ahern seconds.

VOTE: Yes, Mary Jo Ahern, Vickie Ellis, Kay Kastran, Bev Miller, Cathy Moldenhauer and Richard Siepielski.

No: None

Motion carried: 6-0

10. **New Business:**

a. Officers: Discussion about nominations were presented. President: Bev Miller nominates Richard Siepielski and Cathy Moldenhauer seconds that, Richard explained that he would be gone part of the winter and if all were ok with that and Vice President could handle the meetings he would accept the nomination. Vice President: Kay Kastran nominates Bev Miller and she accepts that nomination. Secretary: Kay Kastran nominates Cathy Moldenhauer and she accepts. Treasurer: Vickie states she would like to step down and see someone new in this seat and asks Mary Jo Ahern is she would consider it; Mary Jo asked a lot of questions about the seat and in the end accepts the nomination. Nominations are closed by Richard Siepielski. Voting took place for the 4 seats.

President: Richard Siepielski

VOTE: Yes, Mary Jo Ahern, Vickie Ellis, Kay Kastran, Bev Miller, Cathy Moldenhauer and Richard Siepielski.

NO: None

Motion carried: 6-0

Vice President: Bev Miller

VOTE: Yes, Mary Jo Ahern, Vickie Ellis, Kay Kastran, Bev Miller, Cathy Moldenhauer and Richard Siepielski.

NO: None

Motion carried: 6-0

Secretary: Cathy Moldenhauer

VOTE: Yes, Mary Jo Ahern, Vickie Ellis, Kay Kastran, Bev Miller, Cathy Moldenhauer and Richard Siepielski.

NO: None

Motion carried: 6-0

Treasurer: Mary Jo Ahern

VOTE: Yes, Mary Jo Ahern, Vickie Ellis, Kay Kastran, Bev Miller, Cathy Moldenhauer and Richard Siepielski.

NO: None

Motion carried: 6-0

11. **Comments from the Board:** Kay Kastran bids congratulations to all the new officers.

12. **Adjournment:** 7:35pm, January 26 is the next meeting.