



Auburn Hills Public Library

APPROVED

MINUTES FOR May 26, 2016

Location: Small Meeting Room, Auburn Hills Public Library
3400 East Seyburn Drive, Auburn Hills, Michigan 48326
Phone: 248-370-9466

1. Call to order: Meeting called to order by President Richard Siepielski at 6:58 PM.
2. Roll Call: Present: Richard Siepielski, Kay Kastran, Vickie Ellis, Angela River and Cathy Moldenhauer.
Also present: Denise Janus, Support Services Coordinator and Sandy Burns, Transcriber.
Absent: Director McCoy with notification.
Guests: 3
3. Approval of the draft Agenda:
Vickie wishes to add an 8C Conflict of Interest. V. Ellis requested to know who added 8A, Personnel Records, Retention and Retrieval to be on the agenda and what is the purpose.

**Moved by V. Ellis to approve the agenda with the following addition: Add 8C Conflict of Interest.
Seconded by Kay Kastran.**

Vote: Yes: Moldenhauer, Siepielski, River, Ellis and Kastran.

No: None

Motion carried (5-0)

4. Approval of draft library board minutes for April 28, 2016

V. Ellis moved that the April meeting minutes be accepted with the corrections:

Angela ~~wishes her~~ pointed out wording to be corrected from the March minutes, that had stated "and voted on" on #4, it should have been stricken and not removed.

Angela River wants a revision to the minutes to reflect her **no vote** on the motion for the Friends agreement to include the 4 points: Friends address; additional space needed; lack of space for library use; ADA compliance.

V. Ellis made note that Director McCoy ~~will be added to~~ was omitted from the Lease Committee update at number 8a in April.

V. Ellis requested that the word "legality" be added to her concerns with the friend's agreement.

Angela River requested the correct spelling under 12 from by consent to by consensus.

Seconded by: R. Siepielski

Vote: Yes: Kastrans, Moldenhauer, Ellis, River, Siepielski

No: None

Motion carried (5-0)

5. Financial Report

a. April 30, 2016

Total Assets are \$1,858,340.30. Total Liabilities are \$1,092,485.95. Total Revenues YTD are \$1,072,720.00. Total Expenditures YTD are \$337,265.58. Ending Fund Balance YTD is \$765,855.25.

V. Ellis will ask the city finance department to attend a future meeting and explain the libraries investments to the board.

6. Library Director's Report

Successful Book Sale

Researching Federal Grant Opportunities

7. Ongoing Business

a. Strategic Plan

Director McCoy has supplied a list of updated people that may be interested in helping with the strategic planning of the library.

b. Proposed Library Lease Agreement with the City of Auburn Hills

i. Lease Committee Update

Richard and Angela plan to meet with the city manager and discuss some of the questions we have about having a lease or not.

c. Friends of the library

i. Update

Met with Director McCoy and 2 of the representatives from friends. Was very cordial meeting and sounds like everything is agreeable and we are moving forward with the agreement. All issues were handled very well and clarified and settled on.

d. Audit

i. Update

~~Director McCoy has given an approved final audit to Vickie.~~ It is Vickie's understanding they are using that approved budget.

e. By-laws Amendment

Richard to look into the 72 hr. notice.

f. Director's evaluation

i. Committee Update

Tabled until June

8. New Business

- a. Personnel Records, Retention and Retrieval
- b. Library Board Membership
 - i. Trustee McCallister:

Angela makes a motion to accept Scott's resignation

Seconded by: R. Siepielski

Vote: Yes Ellis, Kastrans, Moldenhauer, River and Sipielski

No: None

Motion carried (5-0)

Board thanks Scott very sincerely for all of his work on the board. He was a definite asset.

- c. Conflict of Interest

Tabled until next month

9. Call to the Public

- a. None

10. Comments from the Board

Angela is sharing the newsletter of other libraries. She will also reach out to South Lyon Library and see how they put their things together. She will also ask them about their strategic planning.

Motion to adjourn at 8:25PM by Angela

Seconded: K. Kastrans

Vote: Yes, Ellis, Kastrans, Moldenhauer, River and Sipielski

No: None

Motion carried: (5-0)

Recorded by: Sandy Burns

Approved by: Cathy Moldenhauer