

# Auburn Hills Public Library

## MINUTES FOR March 24, 2016

Location: Small Meeting Room, Auburn Hills Public Library  
3400 East Seyburn Drive, Auburn Hills, Michigan 48326. Phone: 248-370-9466

1. **Call to Order:** Meeting called to order by President Richard Siepielski at 7:00 p.m.

2. **Roll Call:** Present: Vickie Ellis, Kay Kastran, Cathy Moldenhauer, Angela River,  
Scott McCallister, Richard Siepielski  
Also Present: Stephanie McCoy, Director  
Guests: 3

3. **Approval of the Draft Agenda:**

Moved by Angela River to approve the agenda.

Seconded by Richard Siepielski

Vote: Yes: River, Moldenhauer, Ellis, Kastran, Siepielski  
No: McCallister

Motion carried (5-1)

4. **Approval of draft library board minutes for February 25, 2016**

Moved by K.Kastran to approve minutes with changes.

Seconded by R.Siepielski

Vote: Yes: River, Ellis, Kastran, Moldenhauer, McCallister, Siepielski  
No: None

Motion carried (6-0)

**5. Financial Report:**

a. February 29, 2016

- As of February 29, 2016: Total assets are \$1,626,132.74. Total liabilities are \$20,538.16. Total revenues YTD are \$1,021,997.74. Total expenditures YTD are \$173,517.45. Total fund balance YTD is \$777,877.69.

**6. Library Director's Report:**

- Director McCoy to post ads for recording typist.

**7. Ongoing Business:**

a. Proposed Library Lease Agreement with the City of Auburn Hills

- Possible Lease Committee: President Siepielski and Vice President River to make up lease committee.

b. Friends of the Library Operating Agreement.

- Committee report update: An operating agreement between the Auburn Hills Public Library and The Friends of the Auburn Hills Public Library was handed out by the committee for review. The agreement will be discussed next month.

c. Strategic Plan.

- Presentation date: The presentation will be at the April 28, 2016 board meeting.

d. Audit.

- Update: The audit will be April 11, 2016 with a tentative May discussion date.

**8. New Business:**

- a. Budget Workshop – None
- City – Email questions
  - BS & A – Director McCoy has a good understanding
  - Plante Moran - Audit

**9. Call to Public:**

- a. Tom McCade – Questions as to the workings of the City and the Library.
- b. Alice Kowalski – Thank you for the Friends study.

**10. Comments for the Board:**

- a. Trustee River wanted to thank Trustee McCallister and Trustee Kastran for their work on the Library/Friends operating agreement.
- b. Trustee McCallister would like to visit 3.2A Order of Business to make a permanent change to the agenda. Because of the length of time it had been since the bylaws were revised, it was agreed that the entire bylaws be looked over.

**11. Adjournment:**

**Moved by McCallister to adjourn at 8:25 pm**

**Seconded by Ellis**

**Motion Carried (6-0)**