

Board of Trustees

APPROVED MINUTES

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

Thursday, July 27, 2017 at 7pm

1. **Call to Order:** Richard Siepielski called the meeting to order at 7pm.
2. **Roll Call:** Richard Siepielski; Beverly Miller; Kay Kastren; Mary Jo Ahern; Vickie Ellis and (arriving at 7:10pm) Cathy Moldenhauer.

Also present: Director, Stephanie McCoy and Transcriber, Sandy Burns

3. **Approval of Draft Agenda:** Kay moves to accept the agenda and Beverly Miller seconds it.

VOTE: Yes: Richard Siepielski, Vickie Ellis, Kay Kastren, Mary Jo Ahern and Beverly Miller

NO: None

Motion carried: 5-0

4. **Approval of Draft Board Minutes:** Vickie Ellis would like a revision on 9C of the minutes from June. Richard Siepielski moves to accept the minutes with the revision of Vickie's statement; Beverly Miller seconds it.

VOTE: Yes: Richard Siepielski, Cathy Moldenhauer, Beverly Miller, Mary Jo Ahern and Kay Kastren.

No: Vickie Ellis

Motion carried: 5-1

5. **Financial Report:** As of June 30, 2017: Total assets are \$1,402,144.32; Total Liabilities YTD are \$11,460.39; Total Revenues YTD are \$1,012,638.81; Total Expenditures YTD are \$548,662.15; Total Fund Balance YTD is \$926,707.27; Ending Fund Balance YTD is \$1,390,683.93

6. **Call to Public:** None

7. **Library Director's Report:** Stephanie came back from Chicago with a ton of ideas and knowledge from the American Library Association Conference that she attended in June. Coding is a very big thing, has been but was stressed strongly at this conference. Vickie Ellis moves that the directors report be revised with more information; Kay Kastren seconds this.

VOTE: Yes: Kay Kastren, Vickie Ellis, Mary Jo Ahern and Beverly Miller

No: Richard Siepielski and Cathy Moldenhauer

Motion carried 4-2

8. **Other Reports:**

a: Friends of the Library: None

9. **Ongoing Business:**

a. **Strategic Plan:** Since we have election coming we should table this plan till 2018. Kimberly Bolen agree with that. Cathy moves to table this till 2018 and then revisit it and see if we still need it; Mary Jo Ahern seconds it. (Stephanie asks if she should budget for this and board says yes, \$15-\$20,000)

VOTE: Yes: Richard Siepielski, Cathy Moldenhauer, Kay Kastren, Beverly Miller, Mary Jo Ahern and Vickie Ellis

NO: None

Motion carries 6-0

b. **Investments:** Stephanie handed out financial report from Plante Moran. There are still no answers...Richard decides that he is going to get Cutwater's number so he and Mary Jo can have a discussion with them and get some answers for the board.

c. **Tax Capture:** Nothing has changed...If the board wishes to opt out they may. If the library doesn't have a bond connected to it you can opt out of the current one.

d. **EIN:** Foster Swift wishes to speak with the board concerning this. They can send a written letter with their opinion. Beverly Miller moves to ask Foster Swift for a letter to ask for the legality of the EIN number. Mary Jo Ahern seconds it.

VOTE: Yes: Richard Siepielski, Cathy Moldenhauer, Beverly Miller, Mary Jo Ahern, Kay Kastren and Vickie Ellis.

NO: None

Motion carries 6-0

e. **Director and Staff Review Forms:** Mary Jo was given the surveys and they will be tabulated. The staff survey was mailed out and that will be tabulated with it. When it's done it will be reviewed at the September meeting. Vickie Ellis comments for the record: We as a board did not vote to implement this survey...it was at the committee's discretion. This survey was given to 33 staff anonymously and only 12 responded. How do you weigh that...who is it, could be new person, is that person in a better position to evaluate?

f. **Building Upkeep:** The front of the building is being painted. Mr. Tangy isn't sure the roof will be replaced. A bond went out into the Oakland Press.

g. **Unemployment:** Richard wants Stephanie to call Jane Peppard and find out the legalities of Unemployment and/or releasing them completely. No hiring of new people when paying someone unemployment...call back the unemployed first.

10. **New Business:**

- a. Cable: \$3300 Cost equipment and overrun...is the city picking it up or make it the boards responsibility. Richard is asking for a good guesstimate as to what this whole thing is going to cost with all the equipment.
- b. Library Insurance: The handler of this is willing to come down and discuss with the board about the policy. Board decides not to have him come.

11. **Comments from the Board:** The board wishes Cathy Moldenhauer a very Happy Birthday!

12. **Adjournment:** Kay Kastren moves to adjourn at 8:35pm. Mary Jo Ahern seconds it.

VOTE: Yes: Kay Kastren, Mary Jo Ahern, Richard Siepielski, Cathy Moldenhauer, Vickie Ellis and Beverly Miller.

No: None

Motion carried 6-0