

BOARD OF TRUSTEES

APPROVED MINUTES

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

Thursday, October 5, 2017, 7PM

1. **Call to Order:** President Richard Siepielski calls the meeting to order at 7:00pm.
2. **Roll Call:** Cathy Moldenhauer, Richard Siepielski, Mary Jo Ahern, Beverly Miller, Kay Kastran, Vickie Ellis (late, arriving at 7:14pm).

Also present: Director, Stephanie McCoy and Transcriber, Sandy Burns

Guests: 1, Veronica Mitchell, Mayor Pro-Tem

3. **Approval of Draft Agenda:** Cathy Moldenhauer made a motion to accept the Agenda, Mary Jo Ahern seconds.

VOTE: YES: Mary Jo Ahern, Cathy Moldenhauer, Kay Kastran, Beverly Miller and Richard Siepielski.

NO: None

Motion carried: 5-0

4. **Approval of Minutes:** Mary Jo Ahern made a motion to accept the minutes, Beverly Miller seconds.

VOTE: YES: Mary Jo Ahern, Beverly Miller, Cathy Moldenhauer, Kay Kastran and Richard Siepielski.

NO: None

Motion carried: 5-0

5. **Financial Report:** As of August 31, 2017: Total assets are \$1,301,369.79; Total Liabilities are \$11,357.20; Total Revenues YTD are \$1,098,682.21; Total Expenditures YTD are \$735,376.89; Total Fund Balance YTD is \$926,707.27; Ending Fund Balance YTD is \$1,290,012.59.

6. **Call to the Public:** Veronica Mitchell (Mayor Pro Tem) recognized the board and wanted to share her appreciation for all serving on the board.

7. **Library Director's Report:** The annual Halloween Trail will take place on Thursday, October 26, 2017 with the Library participating along with the city and volunteers.

On September 11th, the director was informed that the roof will be replaced within the upcoming weeks and DPW stated that the library can remain open during this time.

On October 17, United for Libraries will host a webinar on "Troubled Library Boards: Prevention and Survival at 2pm.

On September 14th, the library received it's third state check in the amount of \$1,628.18.

8. **Friends of the Library:** NONE

9. **Ongoing Business:**

- a. **EIN:** Plante Moran says we must have an EIN number. We are a common law employer. The City strongly suggests that the library get their EIN number. Mary Jo Ahern moves to get the EIN and Beverly Miller seconds it and the Director was told to go ahead and get said number.

VOTE: YES: Richard Siepielski, Cathy Moldenhauer, Kay Kastran, Mary Jo Ahern and Beverly Miller.

NO: Vickie Ellis

Motion carried: 5-1

- b. **2018 Budget:** Budget finance meeting, Wednesday, Nov. 1, 2017, 7pm
c. **Meet the Candidates:** Kay is going to call the candidates and see if we can reschedule for October 30, 2017; if not then the meeting will remain on October 26, 2017.
d. **Review:** Relationship to the board: Comments and scoring says Stephanie is quiet; defensive; controlling. There is a lot of controversy with all the areas of question. Richard goes to closed meeting at 8pm to discuss in executive session items of review of the Library Director. Ms. Mitchell leaves the room!

OPEN MEETING RETURNS: 9:18pm...Kay Kastran makes motion to put Stephanie on 90 day probation, specifically to improve some of the deficits, no backup, this motion does not carry. Beverly Miller moves to terminate Stephanie, Mary Jo Ahern seconds.

VOTE: YES: Richard Siepielski, Cathy Moldenhauer, Beverly Miller and Mary Jo Ahern

NO: Kay Kastran and Vickie Ellis

Motion carried: 4-2

Beverly Miller then moves to allow Stephanie to resign and offer her 2 months salary so that she could look for another job, Mary Jo Ahern seconds.

VOTE: YES: Richard Siepielski, Cathy Moldenhauer, Mary Jo Ahern and Beverly Miller

NO: Vickie Ellis and Kay Kastran

Motion carried 4-2

The opportunity is offered to Stephanie and she declines that offer, so she is terminated.

10: **New Business**: None

11: **Adjournment**: Richard moves to adjourn at 9:25pm and Beverly seconds. Meeting adjourned.