

BOARD OF TRUSTEES ANNUAL MEETING

APPROVED MINUTES

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48236 (248) 370-9466

Thursday, January 25, 2018 at 7pm

1. **Call to Order:** Meeting was called to order at 7pm by Trustee Kastran.

2. **Roll Call:**

Present: Trustee Ahern; Trustee Fletcher; Trustee Kastran; Trustee Miller and Trustee Siepielski.

Also present: Interim Director Waun and Transcriber Burns

Guests: 1

3. **Approval of Draft Agenda:**

a. January 25, 2018:

MOTION: Motion by Trustee Ahern, seconded by Trustee Fletcher.

VOTE: Yes: Ahern, Fletcher, Kastran, Miller and Siepielski.

No: None

MOTION CARRIED 5-0

4. **Approval of Draft Library Board Minutes:**

a. December 14, 2017: Trustee Miller moves to accept the minutes with the revision of #4a, November 16, 2017: Trustee Ahern had made the motion for the library to be open ½ day on the Saturday of Thanksgiving weekend in November of 2018 and Trustee Moldenhauer had seconded it. Trustee Ahern seconded this revision.

b. At # 7 a Reference assistant was replaced not the library assistant. Trustee Kastran moved to accept this revision and Trustee Miller seconded it.

MOTION: Motion by Trustee Ahern to accept with both revisions, seconded by Trustee Kastran.

VOTE: Yes: Ahern, Fletcher, Kastran, Miller and Siepielski.

No: None

MOTION CARRIED 5-0

5. Financial Report:

- a. December 31, 2017: Total Revenues, \$990,642.13; Total Expenditures: \$44,198.09; Total Revenues v Expenditures: \$946,444.04; Investments (Cutwater): \$736,623.74.

6. Call to the Public: None

7. Library Director's Report:

- a. There are a lot of programs being implemented within the Library for various ages.
- b. CARLX – The library is migrating to a new Catalog and ILS system and the staff training for this system will begin soon.
- c. Interim Director Waun has several “fun” things planned for the Library staff.
- d. The library is still in the process of weeding out the shelves to refresh the collection with updated materials and the public seems very receptive to this as it makes it much easier to find things.
- e. Battle of the Books will be taking place for 4th and 5th graders. The library is preparing for this.
- f. The collection agency is working out very well. Over 1400 items and over \$1000 has been recovered. The library is very excited to recover items because some of those books are out of print now.

8. Other Reports:

- a. Friends of the Library: May 2-5, 2018 Book Sale along with an Auction
- b. Cute pet contest in the summer
- c. Attending the summer fest

9. Ongoing Business:

- a. Orientation of the Board: Discussion about setting up a time for the board to be oriented with the library aspects and meet the staff.
- b. New Director Hiring: The committee has met and has come up with some proposals as to what the library is looking for in a new Director.

10. New Business:

- a. Changing Board Email: Suggestion made to get one board email at \$50...giving all board members access to it.
- b. Vote to accept resignation of Trustee Moldenhauer:

MOTION: Motion by Trustee Miller to accept, seconded by Trustee Ahern.

VOTE: Yes: Ahern, Fletcher, Kastran, Miller and Siepielski

No: None

MOTION CARRIED 5-0

The Board was very sorry to see Trustee Moldenhauer go and wishes to Thank her for all her hard work on/with the board.

- c. Posting for Trustee Vacancy: As of now there is one inquiry and the board has 2 months from the date of the resignation to fill this position.

11. **Comments from the Board (Communications):** We will not have a quorum for our February meeting as Trustee Ahern will be out of town. Our February meeting will be rescheduled to March 1, 2018.

12. **Adjournment:** Meeting adjourned at 8:10pm.