

Auburn Hills Public Library

Request for Proposal

Network Infrastructure

Specific Requirements

- Three (3) network switches
 - Cisco or Cisco Meraki preferred
 - If Cisco, IP Base image minimum
 - Switches must be rack-mountable with hardware
 - 48 RJ-45 Ethernet Ports per switch
 - All RJ-45 ports must support at least gigabit speeds
 - Must support static layer 3 routing
 - Must support VLAN tagging
 - Must be POE+
 - At least two (2) SFP ports per switch
- Cisco Meraki Cloud Management subscription cost and duration (if applicable)

Responses must include

1. Company Name, address, phone number, primary contact for the job, number of employees
2. Cost quotation for the hardware with the requirements listed above
3. ERate Service Provider Identification Number (SPIN)

Rules and Procedures for Submission

Issuing Agency – The Auburn Hills Public Library (AHPL) is the issuer of this request for proposal. AHPL will be the sole point of contact for the duration of the project.

Quotation Modification – AHPL reserves the right to contact respondents for clarification of information submitted, or for negotiation of changes to specified requirements, during the selection process. AHPL is the only agency authorized to change or clarify specifications of the RFP.

Termination – AHPL reserves, within the first ninety (90) days of this agreement, in the event of the failure of the successful bidder to adhere to the terms and conditions of this agreement, the right to terminate this agreement without further notice, without penalty. AHPL also reserves the right to cancel the agreed upon work in the event that eRate funding is not approved.

Submission

Respondents must submit one digital proposal as a PDF email attachment to:
Connor McNamara: Technology Coordinator mcnamarac@ahplibrary.org

Proposals are due no later than: **3/01/2019**

Proposals received after the above due date cannot be considered.

Selection Process – The AHPL IT department will review the quotations as presented. As per ERate guidelines, price will play the largest factor in determining which solution the library chooses.

AHPL reserves the right to interview respondents for clarification on any aspects of the submitted proposals.

When a decision has been made, all respondents will be notified, in writing. AHPL reserves the right to award the RFP without discussion.

The proposal selected by the AHPL IT department will be submitted to the library board for final approval. The Auburn Hills Public Library Board will have final say over whether the proposal is accepted or not.

Non-Discrimination Clause - The accepted respondent agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any other matter directly or indirectly related to employment because of race, color, religion, national origin, ancestry, age, gender, height, weight, marital status, sexual orientation, or handicap.

Questions – Phone, written, or email inquiries from respondents concerning this RFP should be addressed to:

Connor McNamara

Technology Coordinator

Auburn Hills Public Library

3400 E. Seyburn Dr.

Auburn Hills MI, 48326

248-364-6703

mcnamarac@ahplibrary.org