

Board of Trustees

APPROVED BOARD MINUTES

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

Monday, March 11, 2019

1. **Call to Order:** Trustee Kastran calls the meeting to order at 7pm.

2. **Roll Call:** Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller, Trustee Reynolds.

Absent: Trustee Siepielski

Also present: Director Marble and Transcriber Burns

Guests: 3

3. **Approval of Draft Agenda:** Trustee Reynolds moves to accept the agenda and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller and Trustee Reynolds.

NO: NONE

MOTION CARRIED: 5-0

4. **Approval of Meeting Minutes:**

- A. Regular Meeting Minutes from Monday, February 11, 2019: Trustee Miller moves to accept and Trustee Kastran seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller and Trustee Reynolds.

NO: NONE

MOTION CARRIED: 5-0

5. **Call to the Public:**

- A. Presentation: Rebuilding Kickoff

Guest: Connor McNamara and Christina Bowers: A presentation/proposal was given to explain the new web designer that the Library would like to use. The board will take this proposal into consideration and discuss it and get back to Connor and Christina at a later date.

6. **Financial Report:** As of February 28, 2019; Total Revenues: \$555,176.63; Total Expenditures: \$172,780.06; Total Net Revenue vs Expenditures: \$382,396.57; Total Cutwater Investment: \$750,786.74; Total Cash \$978,985.45.
7. **Director's Report:** The Strategic Planning Commission met on February 2nd to go over the survey that will be available to the public in March. It will be live on March 4th and run through March 25th. For those that are technologically challenged there will be surveys also at the library because we want to reach out to as many people as possible for their feedback.

Director Marble is publishing a "Week In Review" sheet to keep the Library Staff informed on what is happening within the library as we move forward.

Director Marble was stopped in the hallway by a patron and the comment was all positive. They liked the changes they are seeing and that is very encouraging.

8. **Other Reports:**

- A. Friends of the Library: There will be an upcoming Book Sale and Auction.

9. **Ongoing Business:**

- A. Fire Suppression system update: If a pipe breaks in this building the alarm automatically goes to the fire department and they would rush over and deal with all emergencies.
- B. Schedule date for Board "Community Conversation": When Trustee Siepielski returns, Director Marble wants to set up this meeting, which will last about 90 minutes.
- C. Other scheduled "Community Conversation dates: April 11th will include three council members, a teacher, a member of the friends, and possibly the Auburn Hills mayor; May 7th meeting for seniors 50+ will be held at the Auburn Hills Community Center.
- D. Annual Report 2018: Director Marble handed out the annual report to each board member that he had prepared.

10. **New Business:**

- A. Policies to approve:
 1. Meeting Rooms
 2. Study Room
 3. Library Card Eligibility
 4. Acceptable Internet Use

Trustee Ahern moves to accept the changes to all the policies and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller and Trustee Reynolds.

NO: NONE

MOTION CARRIED: 5-0

- B. Strategic Planning Retreat date set: June 1st, 10am – 4pm
- C. Sandy Burns and the retreat: The board discussed whether Transcriber Burns should attend to take any notes necessary, and it was unanimous that she should!

11. Comments from the Board (Communications): Discussion was held on upcoming changes to the library, technologically and cosmetically!

Trustee Ahern moves to discuss and vote tonight on the proposal presented by Connor McNamara and Christina Bowers, Trustee Fletcher seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller and Trustee Reynolds.

NO: NONE

MOTION CARRIED: 5-0

Discussion ensued. Following discussion of the proposal, Trustee Ahern moves to accept the web design proposal, not to exceed \$30,000 and Trustee Fletcher seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller and Trustee Reynolds.

NO: NONE

MOTION CARRIED 5-0

12. Adjournment: Trustee Kastran adjourns the meeting at 8:20pm