



Auburn Hills Public Library

APPROVED AUBURN HILLS PUBLIC LIBRARY MINUTES FOR 4/24/07

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order:** President D. Rohe called the meeting to order at 3:55 p.m.
2. **Roll Call:** Present: D. Rohe, D. McBroom, B. Sanders, P. Landsberg, L. Hendricks. Absent: N. Phillips. Also present: K. Waarala, Director, and K. Messer, Admin. Assistant.

3. **Approval of minutes from previous meeting:**

Motion by B. Sanders to approve the Library Board meeting minutes of 3/27/07

Supported by L. Hendricks

Vote: Yes: McBroom, Sanders, Landsberg, Rohe, Hendricks

No: None

Motion carried (5-0)

4. **Financial Report:** Financial Officer D. McBroom reported that as of March 31, 2007, the total liabilities and fund balance is \$1,100,435. Total revenues YTD are \$665,350. Total expenditures YTD are \$313,429. Fund balance YTD is \$807,117.

Motion by L. Hendricks to accept the financials of March 2007

Supported by N. Phillips

Vote: Yes: McBroom, Rohe, Landsberg, Sanders, Hendricks

No: None

Motion carried (5-0)

5. **Public Comments:** None

6. **Library Director's Report:** K. Waarala updated the Board on recent TLN issues. A series of three meetings of the TLN Steering Committee and TLN library directors has been scheduled for April, 16, 23, and 30. There is speculation that libraries in Michigan may not receive their second State Aid payment. The State has until September 30 to make the second payment. Possible TLN scenarios for next year are a 25% cut, a 50 % cut and a chance that State Aid could be cut entirely.

D. Rohe asked K. Waarala if the job shadowing program has begun. K. Waarala responded that the program would begin in May and continue through September; each month every employee will have a job shadowing experience. K. Waarala reported that the used book sale was a success as the Library made \$800.00 and received 110 food items that were taken to a local food pantry. Meco Whitaker has joined the staff as a Library Assistant in the Youth Services Department.

7. **Committee Reports:**

- (a) Personnel Committee: D. McBroom informed the Board he would like to meet with the Personnel Committee to discuss and review staff salaries and steps for 2008. D. McBroom will present the Personnel Committee's recommendation at the next Board meeting.

8. **New Business:** None

9. **Ongoing Business:** Staff Appreciation gifts will be purchased and placed in staff mailboxes by the end of May. D. Rohe discussed a memo concerning director goals from K. Waarala. D. Rohe noted that K. Waarala's goals were comprehensive and measurable. D. Rohe invited the Board to direct any questions they may have to the Director. P. Landsberg inquired as to how the meetings with LDA are progressing. K. Waarala stated the first meetings went well. K. Warrala is preparing a report for LDA that looks at different portions of the Library's materials and where the real growth is. LDA will be making another visit to the Library for measurements and will attend the May or June Board meeting with an initial report.

10. **Adjournment:**

Moved by L. Hendricks to adjourn the meeting

Supported by D. McBroom

There being no objections, the meeting was adjourned at 4:30 p.m.

Submitted by
Karen Messer, Administrative Assistant
For P. Landsberg, Secretary

