



Auburn Hills Public Library

**APPROVED
AUBURN HILLS PUBLIC LIBRARY
MINUTES FOR February 23, 2010**

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order:** Vice President N. Phillips called the meeting to order at 3:58 pm.
2. **Roll Call:** Present: Nelson Phillips, Paul Landsberg, Ben Sebrowski, Nick Shone and VeRonica Mitchell. Also present: Karrie Waarala, Library Director and Jean Smiley, Library Administrative Assistant. Absent: Deanna Rohe

3. **Approval of minutes from previous meeting:**

Motion by P. Landsberg to approve the Library Board meeting minutes of January 26, 2010. Supported by B. Sebrowski.

Vote: Yes: Phillips, Landsberg, Sebrowski, Shone and Mitchell.
No: None Motion carried (5-0)

4. **Financial Officer's Report:**
(a) Financial Officer B. Sebrowski reported that as of January 31, 2010 Total assets are \$1,219,165. Total liabilities are \$224,611. Total liabilities and fund balance is \$1,219,165. Total revenues YTD are \$379,135. Total expenditures YTD are \$112,977. Fund balance YTD is \$994,554.
5. **Public Comments:** None
6. **Library Director's Report:** Ms. Waarala asked if there were any questions regarding her written report that was included in the Board packets.
K. Waarala reported that the newly formed Friends of the Library approved By-Laws at the January meeting. Membership is now open to the public, including Library Staff and the Library Board.
 - N. Phillips reported that Bruce Sanders, a member of the Friends group, will be getting a brochure created for the Friends Group. The brochure is required in order to apply for a grant that will assist with further promotional materials.

- K. Waarala reported that she attended a Friends of the Library workshop along with four others from the AHPL Friends group. The main focus of the workshop was communication with other Friends groups.
- K. Waarala will be meeting with Bruce Sanders and Alice Kowalski of the Friends group to discuss the upcoming used book sale. The sale will be a combined effort between Library Staff and the Friends group this year. All proceeds will go to the Friends group to help them get started.
- P. Landsberg asked if the donated books that come into the Library on a regular basis would be going to the Friends group. K. Waarala stated that the Librarians will have first pick of the books in case something could be put into the Library's circulation.
- K. Waarala stated that the City is collecting new or gently used books for the Optimist Club. The books will be given to Will Rogers Elementary School. City employees, including Library staff, may wear jeans on Fridays in exchange for a book donation.
- K. Waarala stated that the City has hired an individual to do high quality press releases. The Library will be able to use the press release service as well.

7. **Committee Reports:** None
Personnel Committee

8. **Ongoing Business:**

- (a) Approval of Public Comment Policy

Motion by B. Sebrowski to approve the Public Comment Policy changes as presented. Supported by N. Phillips.

Vote: Yes: Phillips, Landsberg, Sebrowski, Shone and Mitchell.
 No: None Motion carried (5-0)

- (b) Discussion of the Meeting Room Policy

Motion by P. Landsberg to approve the Meeting Room Policy changes as presented. Supported by N. Shone.

Vote: Yes: Phillips, Landsberg, Sebrowski, Shone and Mitchell.
 No: None Motion carried (5-0)

9. **New Business:** None

10. **Adjournment:**

Motion by B. Sebrowski to adjourn the meeting. Supported by V. Mitchell.

Vote: Yes: Phillips, Landsberg, Sebrowski, Shone and Mitchell
 No: None Motion carried (5-0)

There being no objections, the meeting was adjourned at 4:35 pm.

Submitted by:
 J. Smiley, Administrative Assistant
 For P. Landsberg, Secretary