



Auburn Hills Public Library

APPROVED
AUBURN HILLS PUBLIC LIBRARY
MINUTES FOR January 25, 2011

Location: Small Meeting Room, Auburn Hills Public Library
3400 E. Seyburn Drive
Auburn Hills, Michigan 48326

1. **Call to Order:** President Deanna Rohe called the meeting to order at 4:00 pm.
2. **Roll Call:** Present: Deanna Rohe, Paul Landsberg, Ben Sebrowski, Nick Shone, VeRonica Mitchell and Mary Do DeMeulemeester. Also present: Cheryl DeCovich, Interim Library Director and Jean Smiley, Library Administrative Assistant. Also present, Stephanie McCoy.

3. **Approval of Board meeting minutes:**

Motion by B. Sebrowski to accept the minutes from December 14, 2010. Supported by P. Landsberg.

Vote: Yes: Rohe, Landsberg, Sebrowski, Shone, Mitchell and DeMeulemeester
No: None Motion carried (6-0)

Motion by M. DeMeulemeester to accept the Executive Session minutes from December 14, 2010. Supported by N. Shone.

Vote: Yes: Rohe, Landsberg, Sebrowski, Shone, Mitchell and DeMeulemeester
No: None Motion carried (6-0)

Motion by V. Mitchell to accept the Special Meeting minutes from January 8, 2011. Supported by M. DeMeulemeester

Vote: Yes: Rohe, Landsberg, Sebrowski, Shone, Mitchell and DeMeulemeester
No: None Motion carried (6-0)

4. **Financial Officer's Report:**

(a) Financial Officer B. Sebrowski reported that as of December 31, 2010 Total assets are \$951, 115. Total liabilities are \$217,328. Total liabilities and fund balance is \$951,115. Total revenues YTD are \$1,334,181. Total expenditures YTD are \$1,388,896. Fund balance YTD is \$733,787.

5. **Public Comments:** None

6. **Library Director's Report:** Interim Director, Cheryl DeCovich, reported to the Board that everything is going very well at the Library.

- Ms. DeCovich gave an update on the new energy management system; the project is ongoing.
- Ms. DeCovich also stated that TLN is planning on the SAM V9 installation taking place in February or March. Ms. Rohe asked if there would be any disruption to Library patrons during the installation. Ms. DeCovich said that there will be some disruption to the use of the internet stations. Ms. Rohe asked if it would affect patrons putting materials on hold. Ms. DeCovich said it would not. Ms. DeCovich will post the installation schedule on the website and at the Library. B. Sebrowski asked if there would be any new features with the upgrade. Ms. DeCovich stated that there will be a new printing interface that will be faster.
- P. Landsberg asked if there has been any decrease in cost since the energy efficient lighting has been installed. Ms. DeCovich said she would ask the City if there is any way to track it specifically for the Library.
- D. Rohe commented that circulation has increased since last year.
- Ms. Rohe asked if there would be any other events besides the National Night Out that would affect Library parking. Ms. DeCovich said she would check the City calendar so the Library can plan accordingly.

7. **Ongoing Business:**

(a) N. Shone gave a report on the repair of the Geochron. He believes it is repairable and has contacted a vendor who has the necessary parts. Mr. Shone is waiting for a cost list for the parts at which time he will determine if it is affordable to repair the Geochron. D. Rohe suggested that the Cooper family, whom originally donated the Geochron to the Library, be contacted to see if they are willing to help pay for the parts needed for repair. Mr. Shone also mentioned that the Friends of the Library may be interested in helping with the cost of the parts.

8. **New Business:**

(a) Discussion of Troy Library Closing

C. DeCovich reported that a large population is going to be without a Library in Troy. AHPL shares a school district with Troy as well as Auburn Hills bordering the City of Troy. Ms. DeCovich attended the S.E. Oakland County Library Director's meeting as an observer and agrees that it would be good for there to be a consensus throughout the surrounding Libraries concerning this issue. The Board discussed the pros and cons of selling Library cards to non-residents. D. Rohe asked Ms. DeCovich to gather any additional information and create bullet points of the main points of the issue. D. Rohe asked that the topic be brought up again at the February Board meeting.

(b) D. Rohe reviewed Library policies #16, Protocol Policy and #17, Public Comment Policy.

(c) D. Rohe asked the Library Board to review the Trustee Manual as a refresher for the new year.

(d) D. Rohe announced that the background check for Ms. Stephanie McCoy cleared and that she will be starting on February 14, 2011.

(e) D. Rohe reminded the Board of the February Board meeting date change from Tuesday, February 22 to Thursday, February 24, 2011.

