

Board of Trustees

APPROVED MINUTES

Location: Large Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

Thursday, August 24, 2017 at 7:00 PM

1. **Call to order:** President Richard Siepielski called the meeting to order at 7pm.
2. **Roll Call:** Richard Siepielski, Kay Kastran, Vickie Ellis, Beverly Miller and Cathy Moldenhauer.
Absent: Mary Jo Ahern (vacation)

Also present: Director Stephanie McCoy and Transcriber Sandy Burns

Guest: 1

3. **Approval of Draft Agenda:** Richard wishes to make an amendment and delete the “closed session” on 9b concerning the EIN number. Beverly moves to accept the agenda with this amendment and Kay seconds it.

VOTE: Yes: Richard Siepielski, Kay Kastran, Cathy Moldenhauer, Beverly Miller and Vickie Ellis

NO: None

Motion carried: 5-0

4. **Approval of Draft Library Board Minutes:**

a: July 27, 2017: Kay Kastran moves to approve the minutes as they are and Cathy Moldenhauer seconds it.

VOTE: Yes: Richard Siepielski, Kay Kastran, Cathy Moldenhauer and Beverly Miller

NO: Vickie Ellis

Motion carried: 4-1

5. **Financial report:**

a: July 31, 2017: Total assets are \$1,361,452.37; Total liabilities are \$16,461.05; Total Revenues YTD are \$1,061,129.67; Total Expenditures YTD are \$642,845.62; Total Fund Balance YTD is \$926,707.27; Ending Fund Balance YTD is \$1,344,991.32.

6. **Call to Public:** NONE

7. **Library Directors Report:** On August 14th Auburn Hills City motioned to approve roof replacement bid award for the Library building in the amount of \$415,860. On July 24th the front of the library building repairs began. On August 3rd the library's mechanical room, storage room and hallway flooded with water due to heavy rain and malfunction of the sump pump.

8. **Other Reports:** Friends of the Library (NONE)

9. **Ongoing Business:**

a: Investments: Richard Siepielski received a handout from the investment company that should clear up the questions about the library's investments.

b: EIN: We have the opinion of Plante Moran which states that we need that number. We also got the opinion from Foster Swift that since we operate as a common law library we need an EIN #. A handout was given to each board member and Richard requests that they read this and it will be discussed at the next meeting. Richard attended a meeting which included the city attorney...city is providing all services with the EIN number as provided before.

c: Review Form: Richard handed out the results to the board members of the staff and board reviews. The results will be discussed at the September meeting. Vickie wants to know who the people were that the review was mailed out to. For the record...Vickie is concerned with the conflict of interest concerning the list of people the survey was mailed to.

d: Building Upkeep: The new roof is going to be installed and it will be a metal roof. The front of the building was painted and the building was power washed.

e: Unemployment: Richard explained that the city notified us that active employees should be considered for recall before new employees were added. Stephanie has resolved this issue.

f: Cable: Director McCoy would prefer cable opposed to satellite like Direct TV...Kay Kastran moves that we go ahead with Comcast Cable installation up to \$4000, Vickie Ellis seconds it.

VOTE: YES: Kay Kastran and Vickie Ellis

NO: Beverly Miller, Richard Siepielski and Cathy Moldenhauer

Motion defeated: 3-2

10. **New Business:**

a: Meet the Library Board Candidates: Sharna is visiting and is a candidate for the 2 year term on the board. The Oakland Tribune will be interviewing Beverly Miller and Mary Jo Ahern about the Library Board...Sharna will also be interviewed. Kay Kastran, Cathy Moldenhauer and Director Stephanie McCoy have been chosen as the committee to set up the meet and greet which will take place before the October meeting.

b: 2018 Budget: a draft will be handed out at the September meeting by Director McCoy.

11. **Comments from the Board:** The September meeting is being moved to September 21st .

12. **Adjournment:** Cathy Moldenhauer moves to adjourn at 8pm, Beverly Miller seconds it.

VOTE: Yes: Richard Siepielski, Cathy Moldenhauer, Kay Kastran, Vickie Ellis and Beverly Miller

NO: None

Motion carried: 5-0