

BOARD OF TRUSTEES

APPROVED MINUTES

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

Thursday, May 17, 2018

1. **Call to Order:** Trustee Kastran called the meeting to order at 7pm.

2. **Roll call:**

Present: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller, Trustee Reynolds and Trustee Siepielski.

Also, Present: Interim Director Waun and Transcriber Burns

Guests: 0

3. **Approval of Draft Agenda:**

- a. May 17, 2018

**MOTION:** Trustee Miller moves to accept and Trustee Reynolds seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski

NO: NONE

**MOTION CARRIED:** 6-0

4. **Approval of Draft Library Board Minutes:**

- a. April 26, 2018

**MOTION:** Trustee Ahern moves to approve the minutes with the correction of the board email statement at 9B, correction reads as follows: **The Board has been given an email through the library.** Trustee Siepielski seconds this.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski.

NO: NONE

**MOTION CARRIED:** 6-0

5. **Financial Report:**

a. April 30, 2018

Total Revenue \$1,872,856.08; Total Expenses: \$307,904.92; Total Revenues v Expenses: \$679,929.10; Investment Cutwater \$736,441.04.

6. **Call to the Public:** NONE

7. **Library Director's Report:**

The roof is finally completed.

The mechanical room in the basement has a leaking problem from drainage outside and that has been reported to the city and the city has scheduled grading and other repairs to prevent this.

The library will be closed over Memorial weekend to complete the updates within the library.

There will be a tech person on duty at all times in the library to make sure all systems are coming up and running properly.

8. **Other Reports:**

Friends of the Library NONE

9. **Ongoing Business:**

Review of the Director Candidates.

**MOTION:** Trustee Kastran moves to go into the closed meeting Section 8 "F of the Open meetings Act" at 7:40pm and Trustee Ahern seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski

NO: NONE

**MOTION CARRIED:** 6-0

Trustee Kastran requests a motion to open the meeting.

**MOTION:** Trustee Fletcher moves to go into open session at 8:15pm and Trustee Ahern seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski

NO: NONE

**MOTION CARRIED:** 6-0

A request for a motion is made to accept the slate of candidates

**MOTION:** Trustee Miller moves to accept the slate of candidates and Trustee Reynolds seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski  
NO: NONE

**MOTION CARRIED:** 6-0

A request for motion is made to accept the questions that were discussed in closed session that will be asked at the interviews.

**MOTION:** Trustee Fletcher moves to accept the questions and Trustee Siepielski seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski

NO: NONE

**MOTION CARRIED:** 6-0

10. **New Business:** Trustee Kastran proposes that the staff should have name badges with their first names on them and their title position.

**MOTION:** Trustee Siepielski moves that all employees, volunteers and board members have name tags and Trustee Ahern seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski

NO: NONE

**MOTION CARRIED:** 6-0

Discussion ensues as to how much should be set aside for these said name badges and \$400 was decided on.

**MOTION:** Trustee Siepielski moves to approve \$400 towards the badges and Trustee Ahern seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski

NO: NONE

**MOTION CARRIED:** 6-0

11. **Comments from the Board (Communications):** NONE

12. **Adjournment:** Meeting adjourned at 8:40pm.